

SUBJECT: 2005 ZONE OF CONSIDERATION FOR PROMOTION
TO RESERVE OF THE ARMY CAPTAIN AND MAJOR ARMY NURSE
CORPS, DENTAL CORPS, MEDICAL CORPS, MEDICAL SERVICE
CORPS, ARMY MEDICAL SPECIALIST CORPS AND VETERINARY
CORPS

UNCLAS

1. REFERENCES:

A. AR 135-155, DATED 24 OCTOBER 2001

B. AR 623-1

C. AR 623-105

D. AR 600-8-104

2. THIS MESSAGE REQUIRES IMMEDIATE ATTENTION OF PSC COMMANDERS,
MANAGEMENT SECTIONS, PROMOTION ACTIVITIES AND EVALUATION REPORT
PROCESSING ACTIVITIES.

3. SELECTION BOARDS WILL CONVENE ON OR ABOUT 11 JANUARY 2005, TO
CONSIDER RESERVE OF THE ARMY, ARMY NURSE CORPS, DENTAL CORPS, MEDICAL
CORPS, MEDICAL SERVICE CORPS, ARMY MEDICAL SPECIALIST CORPS AND
VETERINARY CORPS FIRST LIEUTENANTS FOR PROMOTION TO CAPTAIN AND
CAPTAINS FOR PROMOTION TO MAJOR.

4. OFFICERS IN THE PROMOTION ZONE OF CONSIDERATION FOR THE ABOVE
LISTED COMPETITIVE CATEGORIES CONSIST OF ALL RESERVE OF THE ARMY FIRST
LIEUTENANTS WITH A DOR OF 1 AUGUST 2000 THROUGH 31 AUGUST 2001 AND
AMEDD CAPTAINS WITH A DOR OF 1 AUGUST 1998 THROUGH 31 AUGUST 1999.
OFFICERS ABOVE THE ZONE OF CONSIDERATION FOR THE ABOVE LISTED
COMPETITIVE CATEGORIES CONSIST OF ALL RESERVE OF THE ARMY AMEDD FIRST
LIEUTENANTS WITH A DOR OF 31 JULY 2000 OR EARLIER AND AMEDD CAPTAINS
WITH A DOR OF 31 JULY 1998 OR EARLIER.

A. THE JUNIOR AND SENIOR OFFICERS IN THE ZONE FOR PROMOTION TO
CAPTAIN FOR THE COMPETITIVE CATEGORIES ARE:

AN

SENIOR OFFICER: HOLLY K. PICKENS DOR: 1 AUGUST 2000

JUNIOR OFFICER: VALERIE A. PAGE DOR: 29 AUGUST 2001

DC

SENIOR OFFICER: DANIEL S. SLAYBAUGH DOR: 25 OCTOBER 2000

JUNIOR OFFICER: HAMID R. GHORBANI DOR: 19 JANUARY 2001

MS

SENIOR OFFICER: LUIS AYALAVILLANUEVA DOR: 1 AUGUST 2000

JUNIOR OFFICER: HAROLD F. YOUNG DOR: 25 AUGUST 2001

SP

SENIOR OFFICER: ERIC W. STARR DOR: 1 AUGUST 2000

JUNIOR OFFICER: MARY K. LEE DOR: 14 AUGUST 2001

VC

SENIOR OFFICER: ANDREW M. SILVERSTONE DOR: 10 AUGUST 2000

JUNIOR OFFICER: AMY K. PETERSON DOR: 11 SEPTEMBER 2000

B. THE JUNIOR AND SENIOR OFFICERS IN THE ZONE FOR PROMOTION TO MAJOR FOR THE FOLLOWING COMPETITIVE CATEGORIES ARE:

AN

SENIOR OFFICER: PENNY GARDINER DOR: 1 AUGUST 1998

JUNIOR OFFICER: TOMZIE L. WILLIAMS DOR: 31 AUGUST 1999

DC

SENIOR OFFICER: GARY P. LUCOMBE DOR: 8 AUGUST 1998

JUNIOR OFFICER: MARION LARRAGOITE DOR: 23 AUGUST 1999

MC

SENIOR OFFICER: ADAM L. WINEINGER DOR: 4 AUGUST 1998

JUNIOR OFFICER: LUCIANO OQUENDO III DOR: 28 AUGUST 1999

MS

SENIOR OFFICER: RONALD L. HORNBECK DOR: 1 AUGUST 1998

JUNIOR OFFICER: NICHOLAS S. PERNA DOR: 31 AUGUST 1999

SP

SENIOR OFFICER: JOSE R. RAFOLS DOR: 3 OCTOBER 1998

JUNIOR OFFICER: CARMEN H. DELGADO DOR: 21 AUGUST 1999

VC

SENIOR OFFICER: PATRICK R. CLARKE DOR: 12 JUNE 1998

JUNIOR OFFICER: MARY L. FORNES DOR: 18 AUGUST 1999

5. BOARD FILES CONSISTING OF THE PERFORMANCE PORTION OF THE OFFICIAL MILITARY PERSONNEL FILE, THE OFFICER RECORD BRIEF OR DA FORM 2-1, DA FORM 4213, CURRICULUM VITAE, AND PHOTOGRAPH, WILL BE PROVIDED TO THE BOARD. SELECTIONS WILL BE MADE UNDER THE BEST QUALIFIED CRITERIA AS DESCRIBED IN REF A AND TITLE 10, U.S. CODE SECTION 14108.

6. OFFICERS WHOSE ESTABLISHED SEPARATION OR RETIREMENT DATE IS NOT MORE THAN 90 DAYS AFTER THE BOARD CONVENE DATE WILL NOT BE CONSIDERED BY THIS SELECTION BOARD (10 USC 14301). OFFICERS AFFECTED BY THIS POLICY FOR THIS SELECTION BOARD ARE THOSE WHOSE ESTABLISHED SEPARATION OR RETIREMENT DATE IS ON OR BEFORE 11 APRIL 2005.

7. EVALUATION REPORTS: EVALUATION REPORTS PREPARED FOR PERSONNEL UNDER CONSIDERATION BY A PROMOTION SELECTION BOARD MUST BE PROCESSED THROUGH THE EVALUATION SYSTEM AND SHOULD ARRIVE AT THE SECRETARIAT FOR

DA SELECTION BOARDS (RC) PRIOR TO THE CONVENE DATE OF THE BOARD. OERS THAT ARE OTHERWISE ADMINISTRATIVELY CORRECT BUT ARRIVE AT THE DA SECRETARIAT AFTER THE CONVENE DATE, MAY BE PROCESSED FOR REVIEW BY THE BOARD. THE DOCUMENT CUT-OFF FOR ADMINISTRATIVELY CORRECT OERS WILL BE ESTABLISHED IN ACCORDANCE WITH AR 135-155, PARAGRAPH 3-12D(2) AND THE BOARDS MEMORANDUMS OF INSTRUCTIONS.

A. CODE 11, PROMOTION REPORT:

A FIRST LIEUTENANT OR CAPTAIN WHO WAS PREVIOUSLY CONSIDERED BUT NOT SELECTED FOR PROMOTION BY THE RESERVE OF THE ARMY 2004 CAPTAIN AND MAJOR AMEDD PROMOTION SELECTION BOARDS THAT RECESSED ON 11 FEBRUARY 2004 WILL REQUIRE A CODE 11, PROMOTION REPORT. A FIRST LIEUTENANT OR CAPTAIN WHO HAS RECEIVED AN OER/AER WITH A THRU DATE OF 21 JANUARY 2004 OR LATER, IS NOT ELIGIBLE FOR THIS TYPE OF REPORT. THE REQUIRED "THRU DATE" FOR CODE 11 PROMOTION REPORTS WILL BE 14 OCTOBER 2004.

NOTE THE FOLLOWING MINIMUM REQUIREMENTS:

(1) 120 DAYS FOR NATIONAL GUARD (MDAY) AND USAR TROOP PROGRAM UNIT OFFICERS.

(2) 90 DAYS FOR ACTIVE GUARD RESERVE OFFICERS.

(3) FOR INDIVIDUAL MOBILIZATION AUGMENTEE AND INDIVIDUAL READY RESERVE OFFICERS PROCEDURES IAW PARAGRAPH 4-7, AR 623-105.

B. CODE 21, COMPLETE-THE-RECORD REPORT.

(1) A COMPLETE-THE-RECORD REPORT IS OPTIONAL.

(2) THE REQUIRED "THRU DATE" FOR CODE 21, COMPLETE THE-RECORD REPORTS WILL BE 14 OCTOBER 2004.

C. COMMANDERS AT ALL LEVELS SHOULD MAKE A SPECIAL EFFORT TO ENSURE ANY APPLICABLE EVALUATION REPORTS FOR ELIGIBLE OFFICERS ARE EXPEDITIOUSLY PROCESSED.

8. OFFICERS UNDER CONSIDERATION WILL BE NOTIFIED BY LETTER. THEY SHOULD GO ON LINE USING THEIR ARMY KNOWLEDGE ON-LINE ACCOUNT TO VIEW THE PROMOTION FILE. IF THEY DO NOT HAVE AN AKO ACCOUNT GO TO [HTTPS://WWW.US.ARMY.MIL/PORTAL/PORTAL/HOME.JHTML](https://www.us.army.mil/portal/portal/home.jhtml) TO RECEIVE ONE. IT IS A REQUIREMENT THAT ALL U.S. ARMY PERSONNEL HAVE AN AKO ACCOUNT. THERE IS ALSO AN AKO HELP DESK THAT CAN BE CONTACTED VIA EMAIL, HELP@US.ARMY.MIL OR 1-877-256-8737. IF THEY DO NOT HAVE ACCESS TO THE INTERNET A PERFORMANCE FICHE FOR THIS BOARD MAY BE REQUESTED BY CALLING 1-877-215-9834, EXT 5444. ANY MISSING DOCUMENTS SHOULD BE FORWARDED IN ACCORDANCE WITH THEIR NOTIFICATION LETTER. IAW REF A, PARAS 3-3, AN OFFICIAL DEPARTMENT OF THE ARMY COLOR PHOTO IS REQUIRED. ALL OFFICERS ARE ENCOURAGED TO REVIEW THEIR PHOTO AND SUBMIT A NEW ONE, IF REQUIRED BY AR 640-30. SOLDIERS ASSIGNED TO AN AREA (INCLUDING HOSTILE FIRE AREAS) WHERE PHOTOGRAPHIC FACILITIES ARE NOT AVAILABLE OR CONDITIONS PREVENT THEM FROM BEING PHOTOGRAPHED, ARE TEMPORARILY EXEMPT FROM SUBMITTING NEW PHOTOGRAPHS EVERY FIVE YEARS. THESE SOLDIERS WILL BE PHOTOGRAPHED WITHIN 90 DAYS FROM REASSIGNMENT TO AN AREA WHERE PHOTOGRAPHIC FACILITIES ARE AVAILABLE.

FOR IRR/IMA SOLDIERS WHO CANNOT OBTAIN AN OFFICIAL DA PHOTO, AN UNOFFICIAL 4" X 10" COLOR PHOTO TAKEN IN CLASS A UNIFORM IN FRONT OF A SOLID BACKGROUND, STANDING AT A THIRTY (30) DEGREE ANGLE, PLACING THE LEFT SHOULDER NEAREST TO THE CAMERA WILL BE ACCEPTED. FOR UNOFFICIAL PHOTOS, PUT SIGNATURE, DATE AND HEIGHT/WEIGHT ON WHITE BOND PAPER. THE ABOVE DOCUMENTS SHOULD BE FORWARDED TO COMMANDER, US ARMY HUMAN RESOURCES COMMAND, 2005 CPT/MAJ AMEDD SELECTION BOARDS, ATTN: AHRC-MSL-P, 1 RESERVE WAY, ST. LOUIS, MO 63132-5200.

9. COMMANDERS WILL ENSURE THAT THE LOCAL RECORD OF EACH OFFICER ELIGIBLE FOR CONSIDERATION IS REVIEWED TO DETERMINE IF THE OFFICER HAS RECEIVED ALL REQUIRED EVALUATION REPORTS, HAS AN AUDITED COPY OF THE ORB OR DA FORM 2-1 SENT TO THIS OFFICE, AND HAS A CURRENT PHYSICAL EXAM AS DEFINED IN AR 40-501.

A. IN THOSE INSTANCES WHERE AN OFFICER'S PHYSICAL EXAM AND/OR SECURITY CLEARANCE IS NOT CURRENT, THE OFFICER SHOULD TAKE THE NECESSARY MEASURES TO RECTIFY THIS SITUATION AND ENSURE THAT APPROPRIATE ENTRIES APPEAR ON HIS/HER DA FORM 2-1. IN ORDER TO HAVE PERSONNEL RECORDS UPDATED, THE COMPLETE PHYSICAL EXAMINATION SHOULD BE SENT TO THE APPROPRIATE PERSONNEL MANAGER. PHYSICAL EXAMINATION RESULTS SHOULD NOT BE INCLUDED AS AN ENCLOSURE SENT TO THE OFFICE OF PROMOTIONS.

B. EACH UNIT OFFICER WILL BE GIVEN AN OPPORTUNITY TO AUDIT HIS/HER DA FORM 2-1 BEFORE IT IS FORWARDED TO U.S. AHRC, ATTN: AHRC-MSL-P, 1 RESERVE WAY, ST. LOUIS, MO 63132-5200. THE FOLLOWING STATEMENT IS TO BE ENTERED IN SECTION V, BLOCK 27 OF THE DA FORM 2-1: "I HAVE VERIFIED EACH ITEM OF INFORMATION ON THIS FORM TO BE CORRECT AND TRUE."

SIGNED:

DATE:

UNAUDITED FORMS FORWARDED TO THE BOARD MUST BE ANNOTATED IN SECTION V, BLOCK 27 THAT THE OFFICER WAS NOT AVAILABLE TO AUDIT HIS/HER FORM.

10. LETTERS OF COMMUNICATION TO THE BOARD WILL BE ACCEPTED FROM ALL OFFICERS UNDER CONSIDERATION WHO DESIRE TO SUBMIT CORRESPONDENCE AUTHORIZED IAW REF A, PARA 3-13. CORRESPONDENCE RECEIVED WILL BE SCANNED AND ADDED TO THE PROMOTION FILE.

A. INDIVIDUAL LETTERS SHOULD INCLUDE ONLY THOSE MATTERS DEEMED IMPORTANT IN CONSIDERATION OF AN OFFICER'S RECORD. THEY SHOULD BE ADDRESSED TO PRESIDENT, 2005 CPT/MAJ AMEDD SELECTION BOARDS, ATTN: AHRC-MSL-P, 1 RESERVE WAY ST. LOUIS, MO 63132-5200.

B. ANY LETTER CONSIDERED BY A BOARD WILL BECOME A MATTER OF RECORD FOR THE BOARD AND WILL BE RETAINED BY CDR, U.S. AHRC. LETTERS TO THE BOARD (INCLUDING ENCLOSURES) WILL NOT BE FILED IN AN OFFICER'S OFFICIAL MILITARY PERSONNEL FILE.

C. COMMUNICATIONS OR LETTERS OF RECOMMENDATION AND APPRECIATION FROM OTHER PARTIES ON BEHALF OF RESERVE OF THE ARMY OFFICERS ELIGIBLE FOR CONSIDERATION SENT DIRECTLY TO THE BOARD WILL NOT BE PROVIDED TO THE BOARD, NOR WILL ANY COMMUNICATION WHICH CONTAINS CRITICISM OR NEGATIVELY REFLECTS UPON THE CHARACTER, CONDUCT, OR MOTIVES OF ANY INDIVIDUAL.

11. PERSONNEL CENTERS WILL RECEIVE A BY-NAME LISTING OF ELIGIBLE OFFICERS UNDER SEPARATE COVER. COMMANDERS WILL ENSURE THAT THE LIST INCLUDES ALL ELIGIBLE OFFICERS ASSIGNED TO THEIR COMMANDS. FORWARD NOTIFICATION OF OMISSION OF AN OFFICER'S NAME OR INCLUSION OF AN OFFICER WHO IS NOT ELIGIBLE WITH DOCUMENTATION TO CDR, U.S. ARMY HUMAN RESOURCE COMMAND, (AHRC-MSL-P), TO ARRIVE NLT 10 NOVEMBER 2004.

12. POC FOR PROMOTION ADMINISTRATIVE AND PROCEDURAL MATTERS IS THE OFFICE OF PROMOTIONS, RESERVE COMPONENTS, BOARD SUPPORT BRANCH, TEAM A, AHRC-MSL-PM, DSN 892-1212, TOLL FREE 1-877-215-9834 OR FAX (314) 592-1206, OR EMAIL ADDRESS PROMO.E.BOARDS@ARPSTL.ARMY.MIL.